



NON-RADIOACTIVE

2017 DG Checklist

Tracking # _____

The continued offering of non-compliant dangerous goods packages may result in the embargo of your dangerous goods shipments by FedEx Express. Date _____

DIRECTIONS: Mark the appropriate box for each item to indicate if the shipment complies with the requirement.

1. Shipment not prepared as ORM-D, ORM-D-AIR, or with **only** the Ground Limited Quantity mark (only) prohibited [7.1.D] ☐ Y ☐ N
2. DG shipment acceptable to destination location. [eSRG] ☐ Y ☐ N
3. **Package** in good condition and **free of leakage, odor, or external damage**. [5.0.2.4.1] ☐ Y ☐ N
4. **Shipper's declaration** included. [8.0.1.1] ☐ Y ☐ N
5. Shipment not forbidden. [4.2] ☐ Y ☐ N
6. **A20** in blue pages column M: Keep Away From Heat label, declaration statement, and technical name when required per Appendix Tables C.1 or C.2. [7.2.4.5; 8.1.6.9.4 (f)] ☐ Y ☐ N ☐ N/A

ON THE DECLARATION

Tracking number may be completed by Shipper or DG Specialist. Shipper must provide 3 copies in English and at least 2 copies with red hatchings. (FX-08)

7. **Typewritten or computer-generated**. [FX-07] ☐ Y ☐ N
8. **Shipper's Declaration prepared per FX-18** (does not apply to 023 shipments or shipments originating in U.S. territories or non-U.S. locations). ☐ Y ☐ N ☐ N/A
9. **Shipper and Consignee name and full address**. For 023 shipments, shipper's address includes country name. [8.1.6.1; 8.1.6.2] ☐ Y ☐ N
10. **Page of Pages**. [8.1.6.4] ☐ Y ☐ N
11. **Passenger and Cargo Aircraft or Cargo Aircraft Only** limitations correctly indicated. [8.1.6.5] ☐ Y ☐ N
12. **Non-radioactive** correctly indicated. [8.1.6.8] ☐ Y ☐ N
13. **UN or ID number** preceded by prefix "**UN**" or "**ID**". [8.1.6.9.1, Step 1] ☐ Y ☐ N
14. **Proper Shipping Name**, including technical name in parentheses () or "SAMPLE" for ★ entries. **UN 2814** or **UN 2900**: Technical name in parentheses or "suspected category A infectious substance" in parentheses. [3.11.2; 4.1.2.1 (d); 8.1.6.9.1, Step 2] ☐ Y ☐ N
15. **Class or Division number(s)**, and when 1.4 indicated, Compatibility Group letter included, matching Column C of 4.2. [8.1.6.9.1, Step 3] ☐ Y ☐ N
16. **Subsidiary risk(s)** in parentheses () immediately following class or division, matching Column C of 4.2. [8.1.6.9.1, Step 4] ☐ Y ☐ N ☐ N/A
17. **Packing Group** (e.g., I, II, or III), matching column E. If SAMPLE used as technical name, shipper selects most restrictive packing group for Proper Shipping Name. [3.11.1; 8.1.6.9.1, Step 5] ☐ Y ☐ N ☐ N/A
18. **Number of packages and type of packaging** (e.g., 1 fibreboard box, 1 box fibreboard, or 1 4G fibreboard box). [8.1.6.9.2, Step 6 (a)] ☐ Y ☐ N
19. **Net quantity or gross weight** per package (in metric units), not exceeding Packing Instruction maximum per package. If "sample" is included in proper shipping name, the net quantity does not exceed 2.5 kg. [3.11.3 (d); 8.1.6.9.2, Step 6 (a)] ☐ Y ☐ N
20. **Packing Instruction number** (e.g., 361 or Y441). [8.1.6.9.3] ☐ Y ☐ N
21. Shipment complies with special provisions. [4.2, column M] ☐ Y ☐ N ☐ N/A
22. **"I declare that all of the applicable air transport requirements have been met"** statement. [8.1.6.12.2] ☐ Y ☐ N
23. **24-hour emergency response telephone number** if required by State or Operator variation. [2.8; USG-12] ☐ Y ☐ N ☐ N/A
24. **Name, date, and shipper's signature** (signature may be typewritten for U.S. domestic shipments, including U.S. territories). [8.1.4.1; 8.1.6.13-15] ☐ Y ☐ N

25. Shipper's same signature next to **amendments and alterations** (changes). [8.1.2.6] ☐ Y ☐ N ☐ N/A

ON THE PACKAGE

26. **Number and type of packaging** correspond to declaration, large enough to support all markings, labels, documentation and none are placed on the bottom of the package. FedEx branded packaging (including brown boxes) not used. [FX-06] ☐ Y ☐ N
27. **Shipper and Consignee name and full address** marked on package. [7.1.4.1 (b)] ☐ Y ☐ N
28. **UN or ID number** preceded by prefix "**UN**" or "**ID**" and meets size requirements. [7.1.4.1 (a); 7.1.4.4] ☐ Y ☐ N
29. **Proper Shipping Name**, including technical name in parentheses () or "SAMPLE" for ★ entries. Technical name not required for UN 2814 or UN 2900. [7.1.4.1 (a); A140] ☐ Y ☐ N
30. **Package permitted** by Packing Instruction. [Section 5] ☐ Y ☐ N
31. **Packing**: Performance rating (X, Y, Z) corresponds with Packing Group (I, II or III) unless further limited by Packing Instruction, Special Permit, or Special Provision (not required for Overpack). Handwritten specification markings unacceptable. [6.0.4] ☐ Y ☐ N ☐ N/A
32. **Packing**: Does not exceed gross weight capacity (not required for Overpack). [6.0.4.2.1(d)] ☐ Y ☐ N ☐ N/A
33. **More than one package**, net quantity or gross weight (G) marked on package. Not applicable to ID 8000 or when contents are same UN #, PSN, packing group, and quantity. [7.1.4.1 (c)] ☐ Y ☐ N ☐ N/A
34. **Dry Ice**: Net weight marked on package in kilograms. [7.1.4.1 (d)] ☐ Y ☐ N ☐ N/A
35. **UN 3356**: Package marked with DOT31FP specification marking unless overpacked. [FX-02 (e); USG-18] ☐ Y ☐ N ☐ N/A
36. **UN 3077 or UN 3082**: the Environmentally hazard marking is required. [7.1.5.3] ☐ Y ☐ N ☐ N/A
37. **Primary hazard label(s)**, matching column D. **Hazard label on same surface** as Proper Shipping Name marking when package dimensions are adequate. [7.2.3; 7.2.6.2.1] ☐ Y ☐ N ☐ N/A
38. **Subsidiary risk label(s)**, matching column D, affixed **on same surface** near hazard label(s) when required. [7.2.3; 7.2.6.2.3] ☐ Y ☐ N ☐ N/A
39. **Cargo Aircraft Only label** when required must be affixed on same surface of package near hazard label(s). [7.2.4.2; 7.2.6.3] ☐ Y ☐ N ☐ N/A
40. **Markings and label(s)** meeting IATA specifications, correctly applied (not obscured or covering required markings); irrelevant markings/labels removed or obliterated. [7.1; 7.2] ☐ Y ☐ N

LIMITED QUANTITY OR LTD QTY

"Y" marking not more than 50% smaller than standard size may be used. [Figure 7.1.A] ☐ N/A

41. **Limited Quantity "Y" marking** on package when Y packing instruction used. [Figure 7.1.A] ☐ Y ☐ N
42. **Gross weight** of package must not exceed 30 kg (66 lb), unless Overpacked. [2.7.4.2] ☐ Y ☐ N

EXPLOSIVES (CLASS 1)

43. If International Priority Freight (IPF) or 023 air waybill, required by state variation (e.g. Singapore), or originating in a non-U.S. location, FedEx pre-approval required. [FX-01 (a)] ☐ Y ☐ N ☐ N/A



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44. If required by State or Operator variation, approval attached and/or approval number indicated on declaration, or marked on outer package, or both. [8.1.6.9.4; USG-05; USG-16] For U.S., not required for ammunition, including Cartridges, Small Arms: ☐ Y ☐ N ☐ N/A

- IHC, NSN or DOT-SP/E: Approval number on declaration and (when required) by Special Permit marked on package. Paperwork accompanies shipment. OR

- CA, EX or FC: Approval number on declaration and/or package.

45. **Primary hazard label** for explosives includes Compatibility Group letter (may be handwritten). [7.2.3.3 (b)] ☐ Y ☐ N
46. **Net Explosive Mass** (NEC, NEM, NEQ, or NEW) shown on declaration. [8.1.6.9.2, Step 6 (i); Appendix A] ☐ Y ☐ N
47. **Packing Instruction 101:** Competent Authority statement on declaration. ☐ Y ☐ N ☐ N/A
48. **Fireworks** 1.4G or 1.4S: Shipper on Fireworks Shipper Approval list. ☐ Y ☐ N ☐ N/A
49. **Fireworks** (UN 0336 or UN 0337): Declaration includes Classification reference by appropriate Competent Authority (e.g. GB/HSE123456, USA EX20091234, etc.). [8.1.6.11.5] ☐ Y ☐ N ☐ N/A

GASES (CLASS 2)

Labels of reduced size may be affixed to the shoulder of a compressed gas cylinder. ☐ N/A

50. Specification markings stamped, engraved or etched on cylinder. [6.4.2.7.2; applicable packaging instruction] ☐ Y ☐ N ☐ N/A
51. **UN 1070, UN 2451, UN 3156 or UN 3157:** Rigid outer packaging and marked DOT31FP (unless Overpack). [FX-02 (e); USG-18] ☐ Y ☐ N ☐ N/A
52. **UN 1072:** In ATA Specification 300/Category I container and DOT31FP (unless Overpack). [FX-02 (e); USG-18] ☐ Y ☐ N ☐ N/A
53. **UN 1057 Lighters (excludes lighter refills):** Approval number on declaration and marked on package. [USG-07] ☐ Y ☐ N ☐ N/A
54. Packing Instruction 202: ☐ N/A
- a. Cryogenic label. [7.2.4.3] [7.4.C] ☐ Y ☐ N
- b. "DO NOT DROP - HANDLE WITH CARE" on package. [7.1.4.1 (f)] ☐ Y ☐ N
- c. "KEEP UPRIGHT" at 120-degree intervals around cylinder or on each side of package. [7.1.4.1 (f)] ☐ Y ☐ N
- d. Two Package Orientation labels (Up Arrows). [7.1.4.1 (f)] ☐ Y ☐ N
- e. Instructions to be followed in event of emergency, delay, or if shipment is unclaimed. [7.1.4.1 (f)] ☐ Y ☐ N

DANGEROUS WHEN WET (DIVISION 4.3) PRIMARY OR SUBSIDIARY RISK

For international shipments destined to the U.S., HAL at FedEx staffed facility unless limited quantity. ☐ N/A

55. **U.S. domestic shipments (including Puerto Rico):** DOT-SP/E approval number indicated on declaration and marked on package. Copy of DOT-SP/E letter provided. [FX-02 (d)] ☐ Y ☐ N ☐ N/A
56. **U.S. domestic shipments** (including Puerto Rico): Net quantity or gross weight (in metric units) as allowed per DOT-SP/E letter. ☐ Y ☐ N ☐ N/A

TOXICS (DIVISION 6.1) PRIMARY OR SUBSIDIARY RISK

57. **International shipments:** Packing Group I or II (except UN 1230, Methanol), package "V-rated." [FX-02 (a)] ☐ Y ☐ N ☐ N/A
58. **U.S. domestic shipments (including Puerto Rico):** Packing Group I or II (except UN1230, Methanol), DOT-SP/E approval number indicated on declaration and marked on package. Copy of DOT-SP/E letter provided. [FX-02 (a)] ☐ Y ☐ N ☐ N/A

59. **U.S. domestic shipments (including Puerto Rico):** Net quantity or gross weight (in metric units) as allowed per DOT-SP/E. ☐ Y ☐ N ☐ N/A

INFECTIOUS SUBSTANCES (DIVISION 6.2)

Labels may be reduced by 50%. [7.2.2.3.1] ☐ N/A

60. **Name and telephone number of person responsible** for shipment on declaration and package. [7.1.4.1 (e); 8.1.6.11.4] ☐ Y ☐ N
61. **(H)** (package type code) Class 6.2, unless Overpacked. [6.5.3.1.2] ☐ Y ☐ N
- ALL PACKED IN ONE** ☐ N/A
62. **Dangerous goods compatible.** [5.0.2.11(b); Table 9.3.A; [Fedex Combined Loading Chart] ☐ Y ☐ N
63. **"All Packed in One"** and **packaging type** on declaration. [8.1.6.9.2, Step 6 (f)] ☐ Y ☐ N
64. When required, **"Q" value** (to one decimal place) shown on declaration and does not exceed 1.0. See 2.7.5.6 (e) and 5.0.2.11 (h) for exceptions. [2.7.5.6 (f); 8.1.6.9.2 (g)] ☐ Y ☐ N ☐ N/A
65. When **different DG** are **All Packed in One** and require multiple hazard labels, labels adjacent to each other (not opposite side). [7.2.6.2.4] ☐ Y ☐ N ☐ N/A

OVERPACKS

66. **Dangerous goods compatible.** [5.0.1.5.1; Table 9.3.A; [Fedex Combined Loading Chart] ☐ Y ☐ N
67. **"Overpack Used"** on declaration. [8.1.6.9.2, Step 7] ☐ Y ☐ N
68. **"Overpack"** on package when marking(s) and label(s) not visible. [7.1.7.1] ☐ Y ☐ N
69. When **different DG** are packed in **same Overpack** and require multiple hazard labels, labels adjacent to each other (not opposite side). [7.2.6.2.4] ☐ Y ☐ N ☐ N/A
70. **More than one Overpack used,** unique identification mark (tracking number may be used) and total quantity of DG by UN # (including unit of measure) on both declaration and package. [7.1.7.3; Figure 8.1.L and 8.1.M] ☐ Y ☐ N ☐ N/A

GENERAL

71. **023 air waybill** (IP1, IXF, ATA): Correct statements, as appropriate, in Handling Information box. [8.2.1] ☐ Y ☐ N ☐ N/A
72. If required, **Competent Authority** or **DOT-SP/E approval number** indicated on declaration and approval document attached when needed. [8.1.6.9.4] ☐ Y ☐ N ☐ N/A
73. Complies with all other applicable **State and Operator variations.** [2.8] If **USG-04**, "RQ" is indicated before or after basic description on declaration when marked on the package. "RQ" is marked on package when on declaration. ☐ Y ☐ N

If there are any discrepancies indicated, your shipment cannot be transported by FedEx Express. In the U.S., this shipment is returned to the Shipper using DOT-SP 14691. In the U.S., call 1.800.GoFedEx and press "81" then "4" for assistance. For non-U.S. locations, please contact your local Customer Service representative.

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☐ ACCEPTED ☐ REJECTED

Inspected By _____

Employee # _____

Shipper Contact Name _____

Shipper Contact Phone # _____